



## Clayfield Swimming Lesson Fees Policy

- Lesson fees are billed in three equal debits on a fortnightly basis via IntegraPay during the term. The first debit will take place at the start of the third week of classes. Clayfield Swimming recommends that you provide your bank account details for Direct Debit Requests instead of your credit card as no additional fees apply to bank account transactions.
- Payment for lessons can be made via EFT or debit/credit card, however, if not using the direct debit facility, **Full Payment** must be made by the invoice due date.
- Holiday Program fees must be paid in full before the last day of the program. This can be done via Direct Debt or EFT or debit/credit card.
- The IntegraPay Set up fee is paid by Clayfield Swimming. Transaction fees are added to the lesson fee.
- New students are billed once they have started their lessons for the remaining weeks in that term.
- Dishonoured Payments will be re-run within 3 - 7 days and an admin fee of \$10 will be added.
- Any queries regarding fees must be directed to Alex Webb at [swimming@clayfield.qld.edu.au](mailto:swimming@clayfield.qld.edu.au)
- If families are experiencing difficulties paying fees, please feel free to contact Alex Webb to find a solution if possible.

## Clayfield Policy on Lesson Attendance

Clayfield Swimming schedules its lessons around the number of students it has in its swim school. These lesson costs are fixed, and they do not reduce if a swimmer does not attend their lesson.

Enrolment into the program is year-round. This includes four terms of 10 weeks each and 8 weeks of holiday programs throughout the year.

Lesson fees are not refundable or transferable if you cease attending lessons after debits and or payments have been processed.

**No credits** will be given under any circumstances for missed lessons. This includes family holidays, school camps, illness, injury, sessions cancelled due to thunderstorms or pool maintenance issues, etc.



CLAYFIELD  
SWIMMING

Students are offered (1) one make-up class per term for missed lessons. The make-up class must be taken within the current term in which it was accrued. Two weeks' notice must be given to **cancel your lessons** once your enrolment has been confirmed via email. A **Cancellation form** must be completed and

emailed to [swimming@clayfield.qld.edu.au](mailto:swimming@clayfield.qld.edu.au). The two-week notice period commences once the form has been received.

If you have any further questions relating to any of the above, please email Alex Webb at [swimming@clayfield.qld.edu.au](mailto:swimming@clayfield.qld.edu.au).